**CITY COUNCIL MEETING**

**IN PERSON AND VIA ZOOM**

**TUESDAY, NOVEMBER 2, 2021 – 7:00 PM**

**CITY HALL – SECOND FLOOR**

1. **CALL MEETING TO ORDER**

President Scherer called the meeting to order at 7:00 pm.

1. **ROLL CALL**

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Public Works Superintendent, Park & Rec Director, Library Director, Museum Director, City Electrician, Water Supervisor and Wastewater Supervisor.

1. **PUBLIC HEARING:**

*a. Public Hearing relating to the City of Fort Atkinson 2022 Operating Budget and 2022-2027 Capital Improvements Plan*

Manager LeMire presented the 2022 budget to those in the audience and online.

1. **PUBLIC COMMENT - NONE**
2. **CONSENT AGENDA:**

*a. Review and possible action relating to the minutes of the October 19, 2021 regular City Council meeting (Ebbert)*

*b. Review and possible action relating to the minutes of the October 26, 2021 Plan Commission meeting (Ebbert)*

*c. Review and possible action relating to a Special Event: Jones Dairy Farm and BKS Dental’s Holiday Light Display along the bike trail from November 8th through December 31st (Ebbert)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.c. Motion carried.

1. **PETITIONS, REQUESTS, AND COMMUNICATIONS**

*a. Presentation of the Water System Master Plan (Hayden)*

Water Supervisor Hayden and Representatives from Baxter & Woodman were present to review the Master Plan. The city has five active wells which was noted to be adequate to provide service to all residents and manage future growth. The main station pumps may need maintenance or replacement in the future. Low pressure areas will need to be monitored as growth occurs.

Cm. Hartwick moved, seconded by Cm. Becker to accept and file the Water System Master Plan. Motion carried.

1. **RESOLUTIONS AND ORDINANCES:**

*a. Second/Final Reading of an Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to establishment of Voting Wards and Boundaries (LeMire)*

Cm. Housley moved, seconded by Cm. Johnson to suspend the rules and waive a third reading of this Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to the establishment of Voting Wards and Boundaries. Motion carried.

Cm. Housley moved, seconded by Cm. Johnson to adopt this Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to the establishment of Voting Wards and Boundaries. Motion carried.

1. **REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:**

*a. City Manager’s Report (LeMire)*

No action required.

1. **UNFINISHED BUSINESS:**

*a. Review and possible action relating to an accepted offer to purchase the Walsh Properties adjacent to the Wastewater Treatment Facility with Wastewater Utility unrestricted reserve funds (LeMire/Christensen)*

Manager LeMire reviewed the accepted off for land that adjoins the WWTP. The purchase of this land would allow future expansion for up to 30 years. The facility is currently undergoing a $15 million dollar expansion and having to re-locate in the future due to lack of land/space would cost over $200 million dollars. Funds for the purchase of this land exist in the unrestricted fund balance. No general fund tax levy dollars are used for the purchase of this land.

Cm. Becker moved, seconded by Cm. Hartwick approve the accepted offer to purchase the Walsh Properties for $280,000, using Wastewater Utility unassigned reserve funds. Motion carried.

1. **NEW BUSINESS:**

a. *Review and possible action to authorize the City Manager to execute the 2022 Joint Powers Agreement with Jefferson County for the County 911 Emergency System (LeMire)*

Cm. Hartwick moved, seconded by Cm. Becker to authorize the City Manager to execute the 2022 Joint Powers Agreement with Jefferson County for the County 911 Emergency System. Motion carried.

*b. Review and possible action relating to the purchase of a Street Sweeper through the Storm Water Utility Fund (Williamson)*

PW Superintendent Williamson reviewed the quotes for the sweeper. The purchase of the equipment was scheduled in the CIP for many years using operating funds. The prior machine was purchased in 2010 and staff has had a success working with MacQueen Equipment in the past.

Cm. Housley moved, seconded by Cm. Johnson to approve the purchase of the Elgin Regen X Sweeper for the investment of $262,049.00 from MacQueen Equipment with the guaranteed trade in value of $27,700.00 for the City’s 2010 Elgin Crosswind Sweeper and the option to attempt to sell the City’s currently owned sweeper prior to delivery of the new unit. Motion carried.

*c. Review and possible action to authorize the City Manager to apply for a Neighborhood Investment Grant on behalf of the Badgerland After School Enrichment (BASE) Program (LeMire)*

Manager LeMire shared the opportunity to assist BASE with a grant application through the DOA and the Neighborhood Investment Fund Grant Program. The minimum award would be $1 million with a maximum of $15 million.

Cm. Hartwick moved, seconded by Cm. Becker to authorize the City Manager to apply for the Neighborhood Investment Grant on behalf of the Badgerland After School Enrichment (BASE) Program. Motion carried.

*d. Review and possible action relating to a Certified Survey Map for the Dempsey property located at 720 McMillen Street (CSM-2021-10) (Selle)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Certified Survey Map for the Dempsey property located at 720 McMillen Street. Motion carried.

1. **MISCELLANEOUS – NONE**
2. **CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**

*a. Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried.

1. **ADJOURNMENT**

Cm. Becker moved, seconded by Cm. Housley to adjourn. Meeting adjourned at 8:22 pm.